**Big 6 Research Project Guide and Planner**

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Topic:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Websites that can help:**

<http://www.uen.org/k12educator/big6/>

<http://big6.com/>

**Step 4: Use of Information**

Use a source to gain information about your topic.

**Engage in the source (read, listen, view, touch)**

Most likely you will need to read, listen or view your source. If you can't understand any of it, be sure to ask an adult to help you. It's OK not to understand, it's not OK not to ask for help. You are looking for the information you need. You may not need to read, listen to, or view your entire source. You may be able to skip around, finding subheadings and topic sentences (read the first sentences in each paragraph) that will take you to your information.

**Take out the relevant information from a source**

It's time to take some notes. Be sure to take good notes on useful information from each source. Remember to write down which source you used to get the information. Also, remember to have a list of all your sources (including all information you will need to cite the source). You can also use graphic organizers to help you understand and compile the information you find.

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| Use a source to gain information—How will I record the information that I find? |
|  | take notes using cards or electronic note cards (a note taking website)  |
|  | take notes on notebook paper |
|  | take notes using a word processor (Microsoft Word)  |
|  | illustrate concepts |
|  | use a tape recorder, video, or digital camera |
|  | other:  |

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| **How will I give credit to my sources?** |
|  | use the [Quick Guide](http://library.sasaustin.org/worksCited.php) or for information on citing sources and on using footnotes and preparing a Works Cited or Bibliography page  |
|  | Go straight to [Citation Machine](http://citationmachine.net/) or [Easybib.com](http://www.easybib.com) |